

Facilities & Clean-Up

- ☐ Bathroom plan (designated house or portable toilets)
- ☐ Stock bathrooms with TP, sanitizer, and air freshener
- ☐ Trash bags and recycling bins
- ☐ Thank-you message after event
- ☐ Photo and playlist sharing folder

Food & Drink

- ☐ Organize a potluck with sign-up sheet
- ☐ Bring coolers with drinks and ice
- ☐ Label food items for allergies/diets
- ☐ Ensure someone brings utensils, napkins, and cups

Lighting & Evening Gear

- ☐ String lights, solar markers, or LED lanterns
- ☐ Fire pit or s'mores bar setup
- ☐ Glow-in-the-dark yard games
- ☐ Bug spray and citronella candles

Planning & Permits

- ☐ Talk to neighbors and get input
- ☐ Start a shared chat or flyer campaign
- ☐ Apply for a street closure permit (if needed)
- ☐ Check city rules for noise, insurance, and fire pits

Setup & Layout

- ☐ Create zones (food, kid, chill, music)
- ☐ Reserve chairs, tables, and tents/shade
- ☐ Have signage for zones or bathrooms
- ☐ Assign power access if using wired equipment

Sound & Entertainment

- [] Bring a powerful Bluetooth speaker
- [] Use multi-speaker pairing for long streets
- [] Create a curated block party playlist
- [] Download music offline
- [] Bring a microphone for announcements or karaoke
- [] Organize one unexpected attraction (e.g., dunk tank, talent show)